

WADENA HOUSING AND REDEVELOPMENT AUTHORITY

REGULAR MEETING

May 31, 2023

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COMMISSIONERS

Joshua Meech
Brad Swenson
Rosemary Kostrzewski
Birch Pettow

STAFF

Maria Marthaler

TENANT REPRESENTATIVES

CALL TO ORDER

Chairperson Meech called the Wadena HRA regular board meeting to order at 5:02 p.m. in the Wadena City Council Chambers.

Resident Representative Report

None

Consent Calendar

Commissioner Kostrzewski motion to approve the consent calendar. Commissioner Pettow second the motion. Motion carried unanimously.

Unfinished Business

None

New Business

Resolution #601 ROSS Service Coordinator Budget for July 1, 2023, to June 30, 2024

Wadena HRA applied and received the Ross Service Coordinator Grant through the HUD. Presented is the 2023 – 2024 budget for that grant. The grant funds received for the Ross SC can only be used for specific criteria for the program. This is a reimbursement grant. With no questions asked, **Commissioner Meech motioned to approve Resolution #601 Ross Service Coordinator Budget. Second by Commissioner Swenson.**

Resolution #602 Revising HMW, HME, CA, FOA, HCV, MS, Tax Levy, and Management Budgets for July 1, 2023, to June 30, 2024.

Because the ROSS SC funds and budget begin July 1, 2023, all the budgets were revised to reflect updated allocations and balance to zero or show a profit. Commissioner Swenson questioned if any capital improvements are completed at Commercial Apartments and Fair Oaks Apartments? Commissioner Meech mentioned a few capital improvement projects that were completed including modernization of the elevator, the refinishing woodwork and cabinetry in the building, fixed doors. Marthaler discussed the finances of Fair Oaks Apartments and not having extra funds to complete capital improvements. Swenson commented that the outside of the building looked so dirty and wondered if anything could be done. **Discussion continued of improvements that should be made at Fair Oaks Apartments with no further outcome. Commissioner Swenson motion to approve Resolution #602 Revising HMW, HME, CA, FOA, HCV, MS, Tax Levy and Management budgets for July 1, 2024, to June 30, 2024. Commissioner Kostrzewski second the motion. Motion carried unanimously.**

Directors Report

REAC Inspection on June 21st
Damage to garage doors and finding replacement parts.
Ross SC position starts June 1, 2021

Financial Position- We interviewed for the financial and found a qualified candidate. Marthaler requested approval to offer the position to the candidate for the financial position. Commissioner Meech asked if the information Marthaler provided to the board helped to clarify roles and responsibilities? Swenson commented

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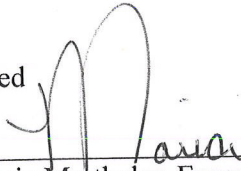
he felt the same as last meeting. Commissioner Meech commented the both the bylaws and director's job description were vague and asked the board if they would like to work towards making the hiring a process or bylaw. Swenson suggested making an agenda item for another meeting and discussing the issue in greater detail. Marthaler asked for approval to offer the financial position to the applicant. Commissioner Meech and Swenson agreed there is no formal agenda item to pass therefore approved.

Commissioner Issues

Meeting adjourned

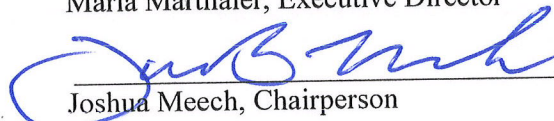
5:25 p.m. Meeting Adjourned

PREPARED BY:

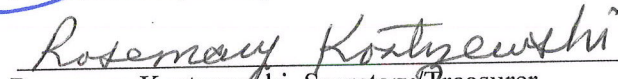


Maria Marthaler, Executive Director

APPROVED BY:



Joshua Meech, Chairperson



Rosemary Kostrzewski, Secretary/Treasurer