

**WADENA HOUSING AND REDEVELOPMENT AUTHORITY
BOARD OF COMMISSIONERS MEETING MINUTES**

July 27, 2022

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COMMISSIONERS

Joshua Meech
Rosemary Kostrzewski
Mark Lunde

STAFF

Maria Marthaler

TENANT REPRESENTATIVES

CALL TO ORDER

Chairperson Meech called the regular meeting to order at 5:03 p.m. in the City Council Chambers.

TENANT REPRESENTATIVE REPORTS

No tenant representative available at the meeting. Marthaler reported she was expecting a couple new tenants to join the meeting.

CONSENT CALENDAR

Commissioner Meech asked if Marthaler had anything to report on the consent calendar items. Marthaler reported June 2022 financials may not reflect all expenses. Wadena HRA fiscal year end is June 30th and we continue to leave the June books open and enter June expenses while it is open. We are working with a different Fee Accounting person, Whitney Koba and according to her the financial reports we are receiving are confusing and hard to read. Koba will provide the Wadena HRA a different format for our August meeting. Commissioner Meech motion to approve the consent calendar. Commissioner Kostrzewski second the motion. **Motion carried unanimously.**

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution #592 Request the City of Wadena Approve Tax Levy for Wadena HRA.

Annually the Wadena HRA request the City of Wadena to approve tax levy funds to use for purposes stated in Minnesota Statutes 469.001. Wadena HRA can request up to 0.0185% of the estimated market value of the taxing district of governing body. The amount Wadena HRA is requested 0.0144%, which is half of the allowable amount. **Commissioner Lunde motion to approve Resolution #592, Commissioner Kostrzewski second the motion. Motion carried unanimously.**

Directors Report

Community House project continues to move forward. projected timeframe to move the house is August 5th to August 10, 2022. Waiting on damaged cupboards to arrive. Mr. Shrode from Wadena Deer Creek School will install the cupboards when they arrive. A few items still need finished. The half wall to the basement and shelving in the bathrooms. Commissioner Meech asked if the half wall was staying or being replaced. Marthaler replied at this point we are keeping the half wall. Marthaler posted pictures and a description of the house for sale on Facebook.

NSPIRE has rescheduled their inspection for Humphrey Manor West for September 2, 2022.

Parking lot at Humphrey Manor was seal coated and looks great.

Commissioner Issues

Commissioner Kostrzewski asked about the status of the Ross Coordinator grant. Marthaler reported the grant is submitted and now we wait to hear from HUD.

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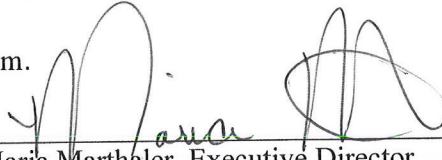
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Next meeting is August 31, 2022, at 5 p.m.

Commissioner Kostrzewski motion to adjourn the meeting. Commissioner Lunde. Second. Motion carried unanimously.

Meeting adjourned 5:56 p.m.

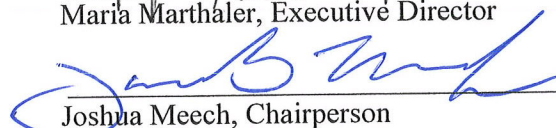
PREPARED BY:



Maria Marthaler, Executive Director

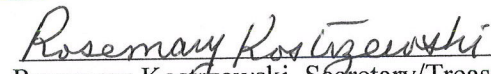
9/28/22
Date

APPROVED BY:



Joshua Meech, Chairperson

9/28/22
Date



Rosemary Kostrzewski, Secretary/Treasurer

9-28-22
Date