

**WADENA HOUSING AND REDEVELOPMENT AUTHORITY  
BOARD OF COMMISSIONERS MEETING MINUTES**

**February 22, 2022**

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**COMMISSIONERS**

Joshua Meech  
Rosemary Kostrzewski  
Mark Lunde  
Brad Swenson  
Shawna Parks-Sass

**STAFF**

Maria Marthaler

**TENANT REPRESENTATIVES**

**CALL TO ORDER**

Chairperson Meech called the regular meeting to order at 5:00 p.m. via Zoom video conference. Roll call attendance.

**TENANT REPRESENTATIVE REPORTS**

No Tenant representatives were in attendance and no reports were discussed with Director Marthaler. Marthaler discussed the resignation of representative Hughes as she has been a representative for several years and has provided a lot of insight and ideas to the Wadena HRA board.

**CONSENT CALENDAR**

Commissioner Meech entertained a motion to approve the consent calendar. **Commissioner Lunde motion to approve the consent calendar. Second by Commissioner Kostrzewski.** Roll call vote. **Motion carried unanimously.** Wadena HRA continues to work with MRI, the fee accountant, to streamline financial information.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Wadena HRA participates in the Housing Authority Retirement Trust (HART). According to our current plan active employees are not eligible to withdraw from their retirement fund. The proposed new joinder agreement would allow active employees after the age of 59 ½ to withdraw the vested portion of his or her individual account. Minimum distribution shall be \$500. After minimal discussion **Commissioner Swenson motion to accept the new joinder agreement to include active employees are eligible to withdraw vested portion of his or her individual account. Commissioner Parks-Sass second the motion. Roll call vote, motion carried unanimously.**

**DIRECTORS REPORT**

Marthaler reported we have a maintenance person out on medical for a while. He is doing fine, but this may impact some of our daily tasks.

Commissioner Meech inquired about the resident council controversy. Marthaler explained that some residents have questioned if resident council is following Roberts Rules of Order. Humphrey Manor has a resident council that was voted in, but some residents believe because they are members of the building, they are council members. Residents were invited to a field trip to a City Council meeting and those that showed up certainly enjoyed it and after the meeting were able to ask council members questions.

Residents have formed a committee to review and make suggestions to the bylaws. That committee continues to meet and work on the bylaws.



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Commissioner Meech suggested inviting president of resident council attend the Wadena HRA monthly board meetings. Marthaler will reach out and suggest it.

**COMMISSIONER ISSUES**

Next meeting is March 22, 2022, at 5 p.m.

**Commissioner Parks-Sass motion to adjourn the meeting. Second by Commissioner Lunde. Roll call vote, motion carried unanimously.**


Meeting adjourned at 5:36 p.m.

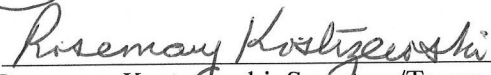
**PREPARED BY:**

  
\_\_\_\_\_  
Maria Marthaler, Executive Director

3/22/22  
Date

**APPROVED BY:**

  
\_\_\_\_\_  
Joshua Meech, Chairperson

  
\_\_\_\_\_  
Rosemary Kostrzewski, Secretary/Treasurer

3/22/22  
Date

3/22/22  
Date